An Roinn Oideachais
Department of Education

Rosenallis N S
Rosenallis
Co Laois

17493U

SCHOOL RESPONSE / FREAGAIRT SCOILE
RESPOND WITHIN TEN SCHOOL DAYS **FREAGAIR LAISTIGH DE DHEICH LÁ SCOILE**
DÁTA DLITE /DUE DATE: 17-11-2021

To: Rory Walsh, Principal

Cc: Kathleen Murphy, Chairperson BoM

Bishop Denis Nulty , School Patron

Date: 03-11-2021

A chara,

Gheobhaidh tú faoi iamh an tuairisc do Fhreagairt Scoile de chuairt Tacú le Soláthar Sábháilte na Scolaíochta (TSSS) a rinneadh i do scoil. Tá cóip den tuairisc á seoladh chuig an bpríomhoide, chuig cathaoirleach an bhoird bhainistíochta agus chuig pátrún nó iontaobhaithe na scoile (nó príomhfheidhmeannach an bhoird oideachais agus oiliúna) ar aon dul leis na forálacha atá sna Treoirlínte um Fhoilsiú Tuairiscí Cigireachta Scoile (arna n-athbhreithniú in 2015) agus i Rialacháin an Achta Oideachais, 1998 (Foilsiú Tuairiscí Cigireachta ar Scoileanna agus ar Lárionaid Oideachais), 2015.

Tháinig na forálacha atá sna Treoirlínte athbhreithnithe thuas i bhfeidhm an 1 Meán Fómhair 2015. Tarraingítear d'aird ar Chaibidil 3 de na Treoirlínte go háirithe, áit

A chara,

Please find attached the report for School Response of a recent Supporting the Safe Provision of Schooling (SSPS) visit undertaken in your school. This copy of the report is being sent to the principal, to the chairperson of the board of management and to the school's patron or trustees (or the chief executive of the Education and Training Board) in line with the provisions contained in *Guidelines* for the *Publication of School Inspection Reports* (Revised 2015) and *Education Act 1998 (Publication of Inspection Reports on Schools and Centres for Education) Regulations 2015.*

The provisions contained in the revised *Guidelines* came into effect on 01 September 2015. Your attention is drawn in particular to Chapter 3 of the *Guidelines*, where the timeframes are set out.

a bhfuil amchlár leagtha amach d'éisiúnt na tuairisce. Ceadaítear deich lá scoile le haghaidh an Fhoirm Freagartha Scoile a chur ar ais (faoi iamh).

These allow **ten school days for the return of the School Response Form** (attached).

Dáileadh na tuairisce

Foráiltear le Rannán 3 de na *Treoirlínte* go gcuirfidh cathaoirleach an bhoird bhainistíochta nó duine atá údaraithe aige/aici cóip den tuairisc ar fáil do gach múinteoir a mbaineann an chuairt leo agus do na baill den bhord bainistíochta (féach Rannán 3.3 de na *Treoirlínte*). Ba cheart é sin a dhéanamh láithreach.

Distribution of the report

Section 3 of the *Guidelines* provides that the chairperson of the board of management or a person authorised by him/her will provide a copy of the report to all teachers affected by the visit and to the members of the board of management, (see Section 3.3 of the *Guidelines*). This should be done immediately.

Freagairt scoile

Déanann Cuid 3.4 de na *Treoirlínte* cur síos ar an tslí inar féidir leis an mBord Bainistíochta freagairt don tuairisc. Ba cheart freagairt na scoile a chur isteach ar *Fhoirm Freagartha Scoile na Tuairisce Cigireachta* trí ríomhphost chuig an seoladh thíos **laistigh de <u>DHEICH lá scoile</u> ó dháta na litreach seo.**

School response

Section 3.4 of the *Guidelines* outlines how the board of management can respond to the report. The school's response should be submitted on an *Inspection Report School Response Form* and returned by email only to the email address below **within <u>TEN school days</u> of the date of this letter.**

Tá cóip leictreonach ar fáil sa chuid Foirmeacha Scoile den leathanach Tuarascálacha Cigireachta atá ar fáil faoin Oideachas ar https://www.gov.ie/en/form/b03c53-inspection-report-forms/.

An electronic copy is available in the School Forms section of the Inspectorate Reports page which is available under Education on https://www.gov.ie/en/form/b03c53-inspection-report-forms/

Agus é ag freagairt, féadfaidh an bord ceann **amháin** de na roghanna seo a leanas a roghnú:

When responding, the board may choose **one** of the following options:

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- **ROGHA A:** Féadfaidh an bord glacadh leis an tuairisc gan barúil a thabhairt. Sa chás seo, ba chóir do chathaoirleach an bhoird Rogha A den Fhoirm don Fhreagairt ar Thuairisc na Cigireachta a roghnú, an fhoirm a shíniú agus a chur ar ais ar ríomhphost chuig an seoladh thíos.

- **ROGHA B:** Féadfar gur mian leis an mBord freagairt go foirmiúil don tuairisc. Sa chás seo ba chóir don Chathaoirleach Rogha B ar an bhFoirm do Fhreagairt na Scoile ar Thuairisc na Cigireachta a roghnú agus Freagairt na Scoile a chur sna boscaí atá ar fáil. Ba chóir don Chathaoirleach an fhoirm a shíniú ansin agus í a chur ar ais ar ríomhphost chuig an seoladh thíos.

Tá treoir maidir le freagairt scoile a scríobh i Rannán 3.5 de na *Treoirlínte.* Is éard atá sa fhreagairt scoile ná deis don scoil barúil a thabhairt ar **ábhar** na tuairisce agus béim a leagan ar na **bearta leantacha** a bhfuil ar intinn aici iad a dhéanamh (nó atá déanta aici cheana féin) tar éis na cigireachta. Tabhair faoi deara nár cheart barúlacha ar an **bpróiseas** ná **tagairt don Chigire** a chur san áireamh sa fhreagairt scoile. Ní cóir focail bhuíochais d'fhoirne scoile, don fhoireann chigireachta ná do dhaoine eile a bheith san áireamh. Níor cheart níos mó ná **500 focal** san iomlán a bheith sa fhreagairt scoile.

- **OPTION A:** The board may accept the report without comment. In this case, the chairperson of the board should choose Option A on the *Inspection Report School Response Form*, sign the form and return it by email to the email address below.

- **OPTION B:** The board may wish to respond formally to the report. In this case, the chairperson should choose Option B on the *Inspection Report School Response Form and include the School Response in the boxes provided. The chairperson should then sign the form* and return it by email only to the email address below.

Guidance on writing a school response is contained in Section 3.5 of the *Guidelines*. The school response is an opportunity for the school to comment on the **contents** of the report and to highlight the **follow-up actions** which it proposes to take (or has already taken) following the visit. Please note that comments on the **process** or **reference to the Inspector** should not be included in the school response. Expressions of thanks to school staffs, the inspector or others should not be included. The total length of the school response should not exceed **500 words**.

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I gcás Rogha A nó Rogha B, ba cheart *Foirm Freagartha Scoile na Tuairisce Cigireachta* a bheith curtha ar ais ag cathaoirleach an bhoird trí ríomhphost chuig an seoladh thíos laistigh de DHEICH (10) lá scoile ó dháta eisiúna na litreach seo. I gcás scoileanna atá ag feidhmiú faoi choimirce Bord Oideachais agus Oiliúna, ní mór an Fhoirm Freagartha Scoile a bheith comhlánaithe i gcomhairle le príomhfheidhmeannach an Bhoird Oideachais agus Oiliúna.

- **ROGHA C:** D'fhéadfadh an bord bheith míshásta leis an tuairisc agus/nó leis an gcuairt agus féadfaidh sé athbhreithniú ar an gcigireacht a iarraidh faoin *Nós Imeachta um Athbhreithniú Cigireachtaí ar Scoileanna agus ar Mhúinteoirí faoi Alt 13(9) den Acht Oideachais, 1998 (arna leasú in 2015).* Sa chás sin, ba cheart don chathaoirleach athbhreithniú a iarraidh ach scríobh chuig an bPríomh-Chigire, An Roinn Oideachais, Sráid Maoilbhríde, Baile Átha Cliath 1. **Ní mór an t-iarratas ar athbhreithniú a bheith faighte ag an bPríomh-Chigire laistigh de dheich lá scoile ó dháta eisiúna na litreach seo.** Tá cóip den *Nós Imeachta um Athbhreithniú* ar fáil ar shuíomh Gréasáin na Roinne.

Gan freagairt
Más rud é nach bhfaightear comhfhreagras ar bith i dtaca le Freagairt Scoile agus nach bhfaightear iarratas ar athbhreithniú faoin *Nós Imeachta um Athbhreithniú Cigireachtaí ar Scoileanna agus ar Mhúinteoirí* laistigh de dheich lá scoile ó dháta eisiúna na litreach seo, glacfar leis nach mian leis an mbord bainistíochta freagairt a dhéanamh agus ullmhófar an tuairisc lena héisiúnt ansin. **Tabhair faoi deara le do thoil go bhfoilseófar an tuarascáil seo ar suíomh greasáin na Roinne Oideachais.**

In the case of Option A or Option B the *Inspection Report School Response Form* should be returned by the chairperson of the board by email only to the email address below within TEN (10) school days of the date of issue of this letter. In schools operating under the auspices of an Education and Training Board (ETB) the School Response Form must be completed in consultation with the chief executive of the ETB.

- **OPTION C:** The board may be dissatisfied with the report and/or the visit and may seek a review of under *Procedure for Review of Inspections on Schools and Teachers under Section 13 (9) of the Education Act 1998* (revised 2015). In this case, the chairperson should request a review by writing to the Chief Inspector, Department of Education, Marlborough Street, Dublin 1. **The request for a review must be received by the Chief Inspector within ten school days of the date of issue of this letter.** A copy of the *Procedure for Review* is available on the website of the Department.

No reply
If no correspondence is received in respect of a School Response and if a request for a review under the *Procedure for Review of Inspections on Schools and Teachers* has not been received within ten school days of the date of issue of this letter, it will be assumed that the board of management does not wish to make a response and the report will then be prepared for final issue. **Please note that this report will be published on the website of the Department of Education.**

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Ba cheart foirmeacha a sheoladh trí ríomhphost chuig: reports_inspectorate@education.gov.ie

Forms should be emailed to: reports_inspectorate@education.gov.ie

Ba cheart Foirm Freagartha Scoile na Tuairisce Cigireachta, agus í comhlánaithe, a chur ar ais faoin 17-11-2021

The completed *Inspection Report School Response Form* should be returned by 17-11-2021

Is mise le meas,
Craig Kelly

Pp: Brian MacGiollaPhadraig
Príomh-Chigire Cúnta

Is mise, le meas,
Craig Kelly

Pp: Brian MacGiollaPhadraig
Assistant Chief Inspector

Inspection Report School Response Form

School details	Rosenallis N S Rosenallis Co Laois 17493U
Inspection details	Supporting the Safe Provision of Schooling conducted on 05-10-2021
Date of issue of inspection report	03-11-2021
For office use	Inspection Number: 27341

Please choose option A, or B, or C

OPTION A	**The board accepts the report as the final inspection report available for final issue and does not wish to respond formally to the report**	

OPTION B	**The board accepts the report as the final inspection report available for final issue and wishes to respond formally to the report. The Board agrees that the response submitted will be included as an appendix to the final report. The board's response is submitted below.**	

OPTION C	**The board does not accept the report as the final inspection report and is making a request for a review of the inspection under the *Procedure for Review of Inspections on Schools and Teachers under Section 13(9) of the Education Act, 1998.* The board will submit/has submitted a written request for a review to the Office of the Chief Inspector.**	

School response: Part A

Please comment on the content of the inspection report (approximately 100-150 words)

School response: Part B

Please indicate the actions that the school has taken or plans to take to address each of the recommendations in the report (approximately 350 -400 words)

Signature

Chairperson, Board of Management	*Print name:*
	Signature:
	Date:

This form must be signed by the chairperson of the board of management of the school. In the case of a school operating under the auspices of an Education and Training Board, the form must be completed by the chairperson of the board of management in consultation with the Chief Executive (or nominated officer) of the Education and Training Board.

<u>The form must be returned to the Inspectorate Secretariat within ten schools days</u> of the date of issue of the final report for school response.

Foirm Freagartha Scoile na Tuairisce Cigireachta

Cigireacht scoile

Ainm agus seoladh na scoile:	Rosenallis N S Rosenallis Co Laois 17493U
Cineál cigireachta	Supporting the Safe Provision of Schooling *Mar shampla: meastóireacht scoile uile, cigireacht ábhair, cigireacht theagmhasach, cigireacht leantach, etc.?*
Dáta eisiúna na tuairisce cigireachta	03-11-2021
Don oifig amháin	Uimhir cigireachta: 27341

Roghnaigh rogha A, B nó C

ROGHA A	**Glacann an bord leis gurb í an tuairisc an tuairisc chigireachta dheiridh atá le foilsiú agus ní mian leis freagairt go foirmiúil don tuairisc.**	

ROGHA B	**Glacann an bord leis gurb í an tuairisc an tuairisc chigireachta dheiridh atá le foilsiú agus is mian leis freagairt go foirmiúil don tuairisc. Aontaíonn an Bord go gcuirfear an fhreagairt atá curtha isteach san áireamh mar aguisín leis an tuairisc fhoilsithe. Tá freagairt an bhoird curtha isteach thíos.**	

ROGHA C	**Ní ghlacann an bord leis gurb í an tuairisc an tuairisc chigireachta dheiridh agus tá sé ag déanamh iarratas ar athbhreithniú ar an gcigireacht faoin *Nós Imeachta um Athbhreithniú Cigireachtaí ar Scoileanna agus ar Mhúinteoirí faoi Alt 13(9) den Acht Oideachais, 1998.* Cuirfidh an bord iarratas i scríbhinn isteach/tá iarratas i scríbhinn curtha isteach ag an mbord ar athbhreithniú chuig Oifig an Phríomh-Chigire.**	

Freagairt scoile: Cuid A

Tabhair barúil i dtaobh ábhar na tuairisce cigireachta (tuairim is 100-150 focal)

Freagairt scoile: Cuid B

Luaigh na bearta atá déanta ag an scoil nó a bhfuil ar intinn aici iad a dhéanamh chun aghaidh a thabhairt ar gach ceann de na moltaí sa tuairisc (tuairim is 350-400 focal)

Síniú

Cathaoirleach, an Bord Bainistíochta	*Ainm i gcló:*
	Síniú:
	Dáta:

Ní mór an fhoirm seo a bheith sínithe ag cathaoirleach bhord bainistíochta na scoile. I gcás scoile atá ag feidhmiú faoi choimirce Bord Oideachais agus Oiliúna, ní mór an fhoirm a bheith comhlánaithe ag cathaoirleach an bhoird bhainistíochta i gcomhairle le Príomhfheidhmeannach (nó oifigeach ainmnithe) an Bhoird Oideachais agus Oiliúna. Ní mór an fhoirm a chur ar ais chuig Rúnaíocht na Cigireachta laistigh de dheich lá scoile ó dháta eisiúna na tuairisce deiridh le haghaidh freagairt scoile.

An Roinn Oideachais

Department of Education

Ag Tacú le Soláthar Sábháilte na Scolaíochta

Supporting the Safe Provision of Schooling

Ainm na scoile / School name	Rosenallis N S
Seoladh na scoile / School address	Rosenallis Co Laois
Uimhir rolla / Roll number	17493U

Dáta na Cuairte:

Date of Visit: 05-10-2021

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WHAT IS A SUPPORTING THE SAFE PROVISION OF SCHOOLING (SSPS) REPORT?

The safe and sustainable provision of schooling in the context of the current public health pandemic is an important national priority. Ensuring that schools are safe learning and working environments for all is vital and the detailed guidance issued by the Department of Education (DE) to all schools and settings is designed to support the ongoing provision of schooling. The guidance provides key messages to minimise the risk of COVID–19 for staff, learners, families and the wider community while recognising the importance of the safe and sustainable provision of schooling for the health and wellbeing of students and of society as a whole.

The Inspectorate carries out a programme of SSPS visits to schools and centres for education in order to provide an assurance to the public that the Department's guidelines are being implemented and to support schools in implementing them.

An SSPS report is a report that is published following an SSPS visit.

DURING AN SSPS VISIT THE INSPECTOR:

Engages with: • Principal • Lead Worker Representative(s) • Selection of staff members	Reviews: • COVID-19 Policy Statement • School's risk assessment to see that Covid-19 is added as a risk • School's arrangements for signing in and out
Observes: • Physical distancing arrangements • COVID-19 signage • Sanitising units • Isolation area	Conducts: • Level 1 Child Protection Checks

HOW TO READ THIS REPORT

The checks conducted during this inspection are based on the COVID – 19 Response Plan for the safe and sustainable reopening of schools. The checks are grouped into four main areas:

1. Planning
2. Appointment of a Lead Worker Representative (LWR)
3. Provision of staff training
4. Implementation of control measures

Each main area has a number of checks; these are the specific actions that a school should take in relation to each area.

When the inspector determines that the school has not fully implemented one of the checks, the report provides some additional comment on the check. It also advises on actions that the school should take in order to fully implement the guidance provided.

The report also indicates whether or not the school met the requirements in relation to the three child protection checks conducted during the visit.

A *Guide to Supporting the Safe Provision of Schooling (SSPS)* is published on the website of the Department of Education and can be accessed here. This guide details how SSPS visits are carried out and also provides the full framework used by inspectors during the visits.

CHILD PROTECTION

During the visit, the following checks in relation to the school's child protection procedures were conducted:

1. The name of the DLP and the Child Safeguarding Statement are prominently displayed near the main entrance to the school.
2. The Child Safeguarding Statement has been ratified by the board and includes an annual review and a risk assessment.
3. All teachers visited reported that they have read the Child Safeguarding Statement and that they are aware of their responsibilities as mandated persons.

The school has met the requirements in relation to each of the checks above.

AREA 1: PLANNING		
1.	**The school has a COVID-19 policy in place**	**Yes**
1a.	*The policy contains, at a minimum, the commitments set out in Appendix 1 of the COVID-19 Response Plan for the safe and sustainable opening of schools*	*Yes*
1b.	*There is evidence that the policy was shared with staff, pupils/students and parents*	*Yes*
1c.	*The school principal and Lead Worker Representative (LWR) confirm that they are familiar with the revised COVID-19 Response Plan for the safe and sustainable operation of Post-Primary / Primary and Special Schools*	*Yes*
2.	**The school has updated its health and safety risk assessment to identify the hazards and outlining the relevant control measures associated with COVID-19**	**Yes**
2a.	*The school's risk assessment includes COVID-19 as a risk and identifies associated control measures*	*Yes*

AREA 2: APPOINTMENT OF A LEAD WORKER REPRESENTATIVE		
3.	**The school has appointed a Lead Worker Representative**	**Yes**
3a.	*The name of LWR(s) is available*	*Yes*
3b.	*The members of school staff that were spoken to during the visit were aware of the identity of the LWR*	*Yes*
3c.	*A discussion with LWR(s) shows that he/she is aware of the role and responsibilities of a LWR(s) as outlined in Appendix 8 of the COVID-19 Response Plan for the safe and sustainable opening of schools*	*Yes*
3d.	*The LWR(s) confirms that he/she has completed training for LWRs*	*Yes*
3e.	*The LWR confirmed that (s)he receives protected time, in line with DE guidelines, to enable them to carry out their duties in that role*	*Yes*

AREA 3: PROVISION FOR STAFF TRAINING		
4.	**The school has ensured that staff have reviewed the training materials provided by the Department of Education**	**Yes**
4a.	*The members of school staff that were spoken to during the visit confirm that they have completed relevant training*	*Yes*
5.	**All staff have completed a Return to Work (RTW) form**	**Yes**
5a.	*The principal confirmed that all staff have completed a RTW form*	*Yes*
5b.	*The members of school staff that were spoken to during the visit confirmed that they completed a RTW form*	*Yes*

AREA 4: CONTROL MEASURES		
6.	**The school has procedures in place for dealing with a suspected case of COVID-19 in line with the COVID-19 Response Plan for the safe and sustainable opening of schools**	**Yes**
6a.	*The school principal and the LWR are aware of the procedures for dealing with a suspected case*	*Yes*
6b.	*An isolation area is ready*	*Yes*
6c.	*Contact telephone numbers for parents are available*	*Yes*
6d.	*The school has a supply of PPE available*	*Yes*
7.	**The school has displayed posters and other signage to prevent introduction and spread of COVID-19**	**Yes**
7a.	*There is visual evidence of posters and signage throughout the school*	*Yes*
8.	**The school has made changes to the school and classroom layout to support physical distancing and to facilitate ongoing cleaning of the school in line with section 5.4 of the Department guidelines**	**Yes**

8a.	*There is visual evidence of reconfigured classrooms that takes account of the minimum physical distancing requirements*	*Yes*
8b.	*A sanitising station is available at the main entry and exit points to the school*	*Yes*
8c.	*Sanitising stations are available at regular intervals throughout the school*	*Yes*
8d.	*Teachers, other staff and students wear face coverings in line with current DE guidance/requirements*	*Yes*
8e.	*Visitors to the school are requested to wear face coverings*	*Yes*
8f.	*The school has measures in place to decrease interaction and increase physical distancing outside of classrooms*	*Yes*
8g.	*Arrangements are in place to facilitate physical distancing in the staff room*	*Yes*
8h.	*There are measures in place for good ventilation that take account of current DE guidelines/requirements.*	*Yes*
9.	**The school has made necessary arrangements to limit access to the school to necessary visitors and maintain records of contacts to the school**	**Yes**
9a.	*A contact log is maintained for visitors*	*Yes*
10.	**The school principal confirmed that enhanced cleaning arrangements that reflect the Department's guidance are in place**	**Yes**